

**Clackamas Community College Corrections
Section K/L: District-community Relations
May 8, 2012 email**

KGB – Removal/Exclusion of Person(s) from Campus - Delete 'or federal' when before 'law'

**Clackamas Community College Corrections
Section K/L: District-community Relations
May 2, 2012 email**

KGB – Removal/Exclusion of Person(s) from Campus - After 'policy, regulation,' add *local jurisdiction law or ordinance*. Policy language now reads: *The College may remove or exclude any person from campus for a violation of College policy, regulation, local jurisdiction law or ordinance or Oregon state or federal law.*

KL-AR - Public Complaint Procedure - In step four make the following changes: in first paragraph add new second sentence: *The Board will notify the complainant, in writing, within 15 working days if the Board choose to hear the complaint.*; in second paragraph with sentence beginning 'Generally all', move to create new third paragraph, delete 'Generally' capitalize 'all', replace 'will' with *may*; after original third paragraph add new fourth paragraph: *Once a hearing has been held, the Board will notify the complainant in writing of the Board's decision. The communication will occur within 20 working days of the hearing.*; delete final paragraph of step four that began *If the Board choose...* and replace with: *If the Board choose not to hear the complaint, the Board will notify the complainant in writing within 15 working days that the Board concurs with the President or designee's written report and therefore the decision of the President is upheld and final.*

Clackamas Community College Corrections
Section K/L: District-community Relations
May 2, 2012

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Clackamas Community College Corrections
Section K/L: District-community Relations
April 17, 2012

KL-AR - Public Complaint Procedure - Replace first sentence under first heading as follows: *Any member of the public who wishes to express a suggestion or complaint concerning a college program or operation should discuss the matter with the department chair or administrator.*; new second sentence is: *Suggestions or complaints about College personnel should be addressed to the employee's supervisor.*; add a footnote after ‘employee's supervisor’ that reads: *See Board policy GBN/JBA and administrative regulation GBN/JBA-AR; and Board policy GBNA/JFCF and administrative regulation GBNA/JFCF-AR.*; in third heading after ‘President’ add *or Designee*; in second paragraph under this third heading replace ‘one week’ with *10 working days* in the language within parentheses; in first paragraph under fourth heading delete first sentence and add new: *The complainant may appeal the written conclusion to the Board within 15 working days.*

Clackamas Community College Corrections
Section K/L: District-community Relations
March 8, 2012

KGC/GBK/JFCG – Tobacco Use on College Premises - In second paragraph, first sentence replace ‘lighted’ with *lit*; in second paragraph, first sentence after ‘clove cigarette,’ add *electronic cigarette*

Clackamas Community College Corrections
Section K/L: District-community Relations
February 28, 2012

KGC/GBK/JFCG – Tobacco Use on College Premises - In second paragraph and in third line end sentence after ‘...in any form...’ and delete remaining language

Clackamas Community College Corrections
Section K/L: District-community Relations

February 22, 2012

KL - Public Complaints - Policy specialist inserted KL - Public Complaints sample for review by the committee
KL-AR - Public Complaint Procedure - Policy specialist inserted KL - Public Complaints sample for review by the committee

Clackamas Community College Corrections
Section K/L: District-community Relations
January 30, 2012

KGC/GBK/JFCG – Tobacco Use on College Premises - In first paragraph delete first sentence that begins “Smoking on College premises...”; in same paragraph keep sentence that reads “Use of tobacco on College premises is restricted...”; delete last sentence in same paragraph ‘All other tobacco use is prohibited.’; in second paragraph after ‘any lighted’ delete ‘or unlighted’ then in same sentence add *lit* after ‘...and any other’

Clackamas Community College Corrections
Section K/L: District-community Relations
November 16, 2011

KBE – Political Campaigns - Delete language beginning at ‘issues’ through end of sentence then add *campaigns*

KG – Community Use of College Facilities - In third paragraph, first sentence delete ‘payer’ from ‘taxpayer’;
KG-AR(1) – Facilities Use and Term Conditions - **ON HOLD**; review by President’s Council; on page 2 in item 10 add two new sentences to end of item: *Smoking on College premises is restricted to designated outdoor smoking areas. All other tobacco use is prohibited.*; on page 4 in item 5 under ‘Fiscal Policies’ replace ‘VISA’ with *major credit card*

KG-AR(2) – Use of the Gym and Athletic Areas - **ON HOLD**; review by President’s Council

KGB – Removal/Exclusion of Person(s) from Campus - In second line replace ‘Oregon’ with *state or federal*

KGB-AR – Removal or Exclusion of Non Eeenrolled Persons - In first paragraph under ‘Campus Use Philosophy’ replace ‘Oregon’ with *state or federal*; same change in first paragraph under ‘Rule’ and again in item 3 under same heading

KGC/GBK/JFCG – Tobacco Use on College Premises - Corrected to match change in section J, JFCG/KGC/GBK; copied to section G

KGF/EDC – Authorized Use of College Equipment and Materials - No change, keep original draft

KGF/EDC-AR – Use of College Property - No change, keep original draft

KI/KJ – Solicitation - No change, keep original draft; *need to add legal reference*

CLACKAMAS COMMUNITY COLLEGE

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The following symbol is used on some policies:

** As used in this policy, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005 (4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of the factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581-015-0005 (18).

Clackamas Community College

Code: **KBE**

Adopted: 1/11/06

Orig. Code(s): 406

Political Campaigns

College funds will not be used to influence political issues or to espouse specific religious beliefs or sects. **campaigns.**

END OF POLICY

Legal Reference(s):

ORS 260.432

ORS 260.605

ORS 294.100

ORS 341.290

Clackamas Community College

Code: **KG**

Adopted: 1/11/06

Orig. Code(s): 406; 717

Community Use of College Facilities

Off-campus groups or organizations (profit or non-profit) may sponsor programs using eCollege facilities by following established Facilities Use gGuidelines.

Students/staff and community members are encouraged to use facilities for a wide variety of purposes including but not limited to instruction, special events and programs, community recreation and meetings. When it is necessary to assess fees for facility use, the fees will include the costs directly associated with the event (set up, take down, increased security, cleaning; and special equipment) as well as the indirect costs incurred by the eCollege (utilities, scheduling costs, equipment, facility maintenance and repair).

Since the institution is supported by taxpayer dollars, college events and non-profit group events will be assessed fees that are lower than the fees charged to profit organizations and events. Contact Facility Reservations for information regarding the fee schedule. The eCollege reserves the right to deny facility use for events that conflict or compete with the eCollege mission or programs and events that are deemed to be a legal liability.

END OF POLICY

Legal Reference(s):

ORS 341.290(2), (4)



Code: **KGB**
 Adopted: 8/03/94
 Orig. Code(s): 410

Removal/Exclusion of Person(s) from Campus

The eCollege may remove or exclude any person from campus for a violation of eCollege policy, regulation, **local jurisdiction law or ordinance** or ~~Oregon~~ **state** law.

END OF POLICY

Legal Reference(s):

ORS 161.015
ORS 164.245
ORS 164.255

ORS 166.025
ORS 166.155 - 166.165
ORS 166.210 - 166.370

ORS 341.290(2)
ORS 806.060 - 806.080

Clackamas Community College

Code: **KGC/GBK/JFCG**
Adopted:

Tobacco Use on College Premises

Use of tobacco on College premises is restricted to designated outdoor areas.

For the purpose of this policy, “tobacco” is defined to include any lit cigarette, cigar, pipe, bidi, clove cigarette, electronic cigarette and any other lit smoking product; and smokeless or spit tobacco, also known as dip, chew, snuff or snus, in any form.

END OF POLICY

Legal Reference(s):

[ORS 192.710](#)
[ORS 341.290\(2\)](#)
[ORS 433.835 - 433.990](#)

Clackamas Community College

Code: KGF/EDC
 Adopted:

Authorized ~~Use of College Equipment and Materials~~

The Board recognizes ~~that~~ College equipment ~~and materials are is~~ purchased by tax ~~dollars, the equipment is primarily purchased~~ to provide for and/or enhance students' educational programs. It is the Board's responsibility to protect ~~and maintain this equipment. The President is responsible for and maintain this equipment. The President is responsible for~~ establishing guidelines concerning equipment ~~and materials~~ which may be used by the public and conditions under which it can be used. Equipment ~~and materials~~ will be available only to College employees through their programs and authorized use shall be consistent with ORS Chapter 244.

In all cases of public use, equipment ~~and materials~~ shall not be used for private financial gain. ~~An equipment use form must be submitted and approved, and all conditions outlined on the attached College equipment list must be adhered to. There are no equipment use fees. In the event of "excessive damage," a fee will be determined according to repair or replacement costs. Transportation of borrowed equipment will be the user's responsibility.~~

END OF POLICY

Legal Reference(s):

- [ORS Chapter 244](#)
- [ORS 341.290\(2\) O](#)
- [AR 589-006-0050](#)

OR.ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (2008).

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Clackamas Community College

Code: **KI/KJ**

Adopted: 4/06

Orig. Code(s): AR 717-006

Solicitation

Sales solicitation and/or distribution of literature for marketing products and services on eCollege property must adhere to *Vendor Guidelines*.

END OF POLICY

Legal Reference(s):

Clackamas Community College

Code: **KL**
Adopted:

P**Public Complaints**

Any person or group having a legitimate interest in the College shall have the right to present a request, suggestion or complaint concerning College personnel, the program or the operations of the College. At the same time, the Board has a duty to protect its staff from unnecessary harassment. It is the intent of this policy to provide the means for judging each public complaint in a fair and impartial manner and to seek a remedy where appropriate.

It is the desire of the Board to rectify any misunderstandings between the public and the College by direct discussions of an informal type among the interested parties. It is only when such informal meetings fail to resolve the differences that more formal procedures shall be employed.

Any requests, suggestions or complaints reaching the Board or Board members shall be referred to the President who will direct the complainant to established complaint procedures.

No complaint concerning any employee, officer or Board member will be heard or reviewed by the Board unless the complaint is stated in writing and presented in accordance with College procedures, collective bargaining agreement provisions and the requirements of law.

END OF POLICY

Legal Reference(s):

[ORS 341.290](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
Connick v. Myers, 461 U.S. 138 (1983).